

## Scrutiny Standing Panel Agenda



### **Constitution and Members Services Scrutiny Standing Panel Monday, 6th November, 2006**

**Place:** Committee Room 2, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Democratic Services Officer:** Zoe Folley, Research and Democratic Services  
Tel: 01992 564532 Email: zfolley@eppingforestdc.gov.uk

#### **Members:**

Councillors R Morgan (Chairman), M Cohen (Vice-Chairman), Mrs P Brooks, R Church, R D'Souza, J Demetriou, Mrs A Haigh, J Markham, Mrs P Richardson, Mrs P Smith and Mrs L Wagland

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#### **1. APOLOGIES FOR ABSENCE**

#### **2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

#### **3. DECLARATION OF INTERESTS**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING - 10 OCTOBER 2006 (Pages 3 - 8)**

Attached.

**5. TERMS OF REFERENCE/ WORK PROGRAMME (Pages 9 - 10)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. AREA PLANS SUB - COMMITTEES - REVIEW OF STRUCTURE (Pages 11 - 30)**

To consider the attached results of the consultation with Local Councils on the future shape of the Area Planning Sub – Committees. A further proposal is attached from councillor Derek Jacobs.

A map showing the population of each ward has been circulated under separate cover and should be brought to the meeting.

**7. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**8. FUTURE MEETINGS**

The next programmed meeting of the Panel will be held on 4 December 2006 at 7.30 in Committee Room 1 and then on:

**6 February 2007** (Please note that this meeting was initially programmed for 8 February 2007)  
2 April 2007